

Statutes of The International Scattering Alliance

§1. Adoption and Changes of statutes

These statutes were adopted at the foundation meeting held on 11th September 2020. Changes to these statutes can be made only by the procedures described in **§8**.

§2. Name of the association

The association is named “The International Scattering Alliance” (hereafter referred to as “the Alliance”).

§3. Purpose of the association

The Alliance is established to support community activities in the area of scattering including, but not limited to, neutron scattering, x-ray scattering and light scattering.

The aims of the Alliance are to:

- Foster collaboration between members and with and between other bodies
- Support education and outreach
- Support collaborative projects and activities

The Alliance will act as an umbrella organization to support the formation and execution of community driven projects and activities primarily through:

- Financial actions – accepting donations and providing grants
- Holding intellectual property such as domain names, copyrights

§4. Board of the association

The Board shall consist of a Chairperson and at least two other members.

The Board is elected for a 3-year term after which an election shall be held. Board members may stand for re-election.

The Board is convened by the Chairperson and has a quorum when at least half of the members of the board are present. The Board shall appoint one member as Secretary, one member as Treasurer, and shall appoint members to any other roles needed for the board to perform its duties.

It is the responsibility of the Board to represent the Alliance and perform the tasks given by these statutes. The Board is authorised to act as signatory for the Alliance as needed.

§5. Membership of the association

Membership is open to any individuals or organisations that are engaged in activities related to the purpose of the Alliance (see §3). The Board shall approve the applications for membership of individuals or organisations with interest and expertise relevant to the Alliance. Members may come from Sweden or from other countries.

A member organisation will notify the Board, via the Secretary, as to who will represent the organisation at meetings of the Alliance.

A member may resign at any time by notification to the Secretary. The Board may remove from the list of members any person or organisation that has not participated in a General Meeting in the previous three years.

§6. Financial Year

The operational year and (“verksamhetsår”) and financial year (“räkenskapsår”) for the association will run from 1 January until 31 December each year. Any special circumstances that require this to be changed or require the closure of the association must be treated as an amendment of the statutes as in §8.

§7. General Meetings and Annual Meetings

The Alliance shall have an ordinary annual general meeting not later than 31st March each year. At the annual meeting, the following agenda items must be presented and considered:

- Decision that the meeting was properly called
- Decision on a Chairperson and Secretary for the meeting
- Decision on a person or people to approve the minutes
- Approval of the agenda
- Presentation and approval of the annual report on activities and finances from the board and the report of the auditor(s)
- Election of board members (every 3 years, or earlier if members have left the board)
- Appointment of an auditor or auditors independent of the Board (‘revisor’) from the membership, or an external qualified auditor
- Decision on changes to the statutes (if proposed)
- Decision and discussion of other business

The announcement of the annual meeting shall be sent to each member no later than fourteen days before the meeting. The announcement shall state the matters to be dealt with. Business that a member wants to raise at the annual meeting shall be submitted in writing to the Board no later than one week before the annual meeting.

The meeting agenda shall be distributed no later than five calendar days before the meeting. Alliance documents should, if possible, be sent out with the agenda. Business not on the agenda may be raised during the annual meeting, but the decision on such business shall relate only to postponement and/or decisions related to future handling of the business.

At the annual meeting, decisions are made by simple majority of members present and by open vote. Election of Board members shall be made by secret ballot if requested by any member.

An Extraordinary General Meeting other than the Annual Meeting shall be called when found necessary by the Board, or if requested to the Board by 1/3rd of the members of the Alliance. Procedures, notices of meeting and voting at an Extraordinary General Meeting will be as for an Annual Meeting.

§8. Amendment of Statutes or Decision to Close the Association

Any proposal for an amendment of the statutes or any proposal of a decision to close the Alliance shall be included in the call for the annual meeting or an extraordinary general meeting at which it will be considered.

Amendment of the statutes or a decision to close the Alliance can only be made by one of the following alternative procedures:

- a) By a decision at an annual meeting or an extraordinary general meeting upheld by a minimum of 2/3^{rds} of all members
- b) By decisions at an annual meeting or at extraordinary general meetings upheld by 50 % of the members present at the meeting at two consecutive annual or general meetings. The meetings must take place with at least one-month separation.

Amendments to the statutes shall not change the status of the alliance into a for-profit organisation.

A decision to close the Alliance shall include a decision as to the transfer of any assets to another organisation with not-for-profit or charitable aims active in a related area.

§9. Status

The Alliance is a non-profit organization (“ideell förening”) based in Lund, Sweden and it is the responsibility of the Board to ensure that the activities of the Alliance conform to the requirements of that status and are directed for the general public benefit (“allmännyttiga”).

§10. Finances

The membership fee for individuals is 0 SEK. The standard membership fee for organisations is 2000 SEK per year or such other amounts as shall be negotiated by the board and reported at a General Meeting.

The Board is responsible for maintaining financial records of the Alliance and for filing the necessary applications and tax documentation with the Swedish tax authority (“Skatteverket”).

An annual statement of accounts of the Alliance will be made to the members at the Annual Meeting.

§11. Recordkeeping

All decisions on how to expend Alliance resources shall be made only at properly called meetings of the Board (see §4) or at General Meetings (see §7).

Minutes shall be taken for all meetings. Minutes of Board meetings shall be signed by all Board members. Minutes of annual meetings and other general meetings shall be arranged as described in §7.

The Board shall maintain a list of members and their contact details.

All records of the Alliance shall be available to members of the Alliance upon request, subject to applicable laws.